



香港聲學學會

Hong Kong Institute of Acoustics

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15<sup>th</sup> February 2016

Dear member,

**Notice of the 2016 Annual General Meeting**

Happy Chinese New Year! On behalf of the Committee of the Institute, I cordially invite you to our 2016 Annual General Meeting (AGM) cum Annual Dinner scheduled at **7:00 pm, on Thursday, 17<sup>th</sup> March 2016 at Royal Hong Kong Yacht Club, Kellett Island, Causeway Bay, Hong Kong.**

**Reception will start at 6:30 pm** with drinks and light refreshment. The charges for the dinner are HK\$ 200 for members and HK\$ 300 for non-members.

**Agenda for the 2016 AGM:**

1. To confirm the proceedings of the last AGM on 12<sup>th</sup> March 2015
2. To receive the Annual Report of the Chairman
3. To receive the Financial Report of the Honorary Treasurer
4. To appoint an Auditor of the Institute for 2016/17
5. To elect Committee Members of the Institute
6. Any Other Business

If you would like to nominate candidates to stand for election for the posts of Committee members, please complete the attached nomination form and send it back to us preferably **on or before Monday, 7<sup>th</sup> March 2016.**

Looking forward to meeting you at the AGM!

Yours faithfully,

Grace KWOK  
Chairman  
Hong Kong Institute of Acoustics

Encl. (Proxy Form, Nomination Form & Reply Slip)

**Nomination for Committee Members,  
Hong Kong Institute of Acoustics**  
(for election at the 2016 AGM on Thursday, 17<sup>th</sup> March 2016)

If you like to nominate any Corporate Member(s) to join the Committee, please complete and send this nomination form to Ms Yoyo Shek by fax at 2815 5399 OR by post to HKIOA c/o Allied Environmental Consultants Ltd, 19/F Kwan Chart Tower, 6 Tonnochy Road, Wanchai, Hong Kong on or before 7<sup>th</sup> March 2016 (Monday)

Name of **Candidate**: \_\_\_\_\_ (for election as Committee Member)

Membership No.: \_\_\_\_\_

**Proposer**: \_\_\_\_\_ **Signature**: \_\_\_\_\_

Membership No.: \_\_\_\_\_

**Secunder**: \_\_\_\_\_ **Signature**: \_\_\_\_\_

Membership No.: \_\_\_\_\_

**Note:** The following existing Committee Members is due for retirement: Mr. Y.N. AuYeung and Dr. C.K. Chau. So far, the Committee has already received nomination for the re-election of Dr. C.K. Chau as well as the election of Dr. Tracy Choy and Mr. Chris Kwok as Committee Members.

[Further information about election of Committee Members could be found in the Memorandum & Articles of Association at the Institute's website <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf> ]

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**2016 AGM of the Hong Kong Institute of Acoustics**  
**Reply Form**

Name of Member: \_\_\_\_\_ Membership No.: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Please indicate if you will attend the following events on Thursday, 17<sup>th</sup> March 2016 at **Royal Hong Kong Yacht Club, Kellett Island, Causeway Bay, Hong Kong:**

<b><u>YES</u></b>	<b><u>NO</u></b>	
( )	( )	<b>Annual General Meeting</b> at 7:00 pm [Reception will start at 6:30 pm]
( )	( )	<b>Annual Dinner</b> at 7:45 pm [HK\$200@ (member) & HK\$300@ (non-member)]

Please send this reply form to Ms Yoyo Shek by fax at 2815 5399 OR by post to HKIOA c/o Allied Environmental Consultants Ltd, 19/F Kwan Chart Tower, 6 Tonnochy Road, Wanchai, Hong Kong on or before 7<sup>th</sup> March 2016 (Monday).



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**PROXY**

I, \_\_\_\_\_ (Membership No. \_\_\_\_\_), being a Voting Member of the Hong Kong Institute of Acoustics, hereby appoint \_\_\_\_\_ of \_\_\_\_\_ or failing him \_\_\_\_\_ of \_\_\_\_\_ as my proxy for me and on behalf at the 2016 Annual General Meeting of the Institute to be held on the 17<sup>th</sup> day of March 2016 and at any adjournment thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_.

Signature: \_\_\_\_\_

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**Remarks:**

The venue and time of the Annual General Meeting are as follows:

**Venue: Royal Hong Kong Yacht Club, Kellett Island, Causeway Bay, Hong Kong.**

**Time / Date: 7:00 pm. on Thursday, 17<sup>th</sup> March 2016**

A proxy need not be a Member of the Institute. However, only a Corporate Member who has paid every subscription and other sum (if any) which shall be due and payable to the Institute in respect of its membership shall be entitled to be present or to vote on any question at an AGM.

[Further information about the appointment of a proxy could be found in the Memorandum & Articles of Association at the Institute's website: <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf> .]