



香港聲學學會

Hong Kong Institute of Acoustics

27th February 2017

Dear Members,

Notice of the 2017 Annual General Meeting

On behalf of the Committee of the Institute, I cordially invite you to our 2017 Annual General Meeting (AGM) cum Annual Dinner scheduled at **7:00pm, on Wednesday, 22nd March 2017 at Forum Room I, B/2, Regal Hong Kong Hotel.**

Reception will start at 6:30 pm with drinks and light refreshment. The charges for the dinner are HK\$200 for members and HK\$ 300 for non-members.

Agenda for the 2017 AGM:

1. To confirm the proceedings of the last AGM on 17th March 2016
2. To receive the Annual Report of the Chairlady
3. To receive the Financial Report of the Honorary Treasurer
4. To appoint an Auditor of the Institute for 2017/18
5. To elect Committee Members of the Institute
6. Any Other Business

This year, we are honored to have **Mr. Richard Kwan** as our guest speaker at this annual event. The topic of his talk is "The Art and Science of being an Acoustician". Please find below Mr. Kwan's Bio for your reference.

Biography of Mr. Richard Kwan

Richard Kwan works on the noise and other environmental aspects of infrastructure projects. His career has spanned the wide spectrum of specialist contractor, government authority, consultancy and project proponent. Richard led the environmental efforts associated with the construction of nine new railway lines prior to his retirement from MTR in December 2016.

If you would like to nominate candidates to stand for election for the posts of Committee members, please complete the attached nomination form and send it back to us preferably **on or before Monday, 13th March 2017.**

Looking forward to meeting you at the AGM!

Yours faithfully,

Grace Kwok

Chairman

Hong Kong Institute of Acoustics

Encl. (Proxy Form, Nomination Form & Reply Slip)



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Hong Kong Institute of Acoustics

**Nomination for Committee Members,
Hong Kong Institute of Acoustics**

(for election at the 2017 AGM on Wednesday, 22nd March 2017)

If you like to nominate any Corporate Member(s) to join the Committee, please complete and send this nomination form to Mr. William FUNG by Fax at 2786 5728 OR by Email to HKIOA (admin@hkioa.org) on or before 13th March 2017 (Monday).

Name of **Candidate**: _____ (For election as Committee Member)

Membership No.: _____

Proposer: _____ Signature: _____

Membership No.: _____

Secunder: _____ Signature: _____

Membership No.: _____

Note: The following existing Committee Members are due for retirement: Mr. Tom HO, Dr. C. W. LAW, Mr. Aaron LUI, Ms. Grace KWOK. So far, the Committee has already received nomination for the re-election of Dr. C. W. LAW, Mr. Aaron LUI, Ms. Grace KWOK as Committee Members.

[Further information about election of Committee Members could be found in Memorandum & Articles of Association at the Institute's website <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf>]

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**2017 AGM of the Hong Kong Institute of Acoustics
Reply Form**

Name of Member: _____ Membership No.: _____ Tel. No.: _____

Please indicate if you will attend the following events on Wednesday, 22nd March 2017 at **Forum Room I, B/2, Regal Hong Kong Hotel**:

YES NO

() () **Annual General Meeting** at 7:00 pm [Reception will start at 6:30 pm]

() () **Annual Dinner** at 7:45 pm [HK\$200@ (member) & HK\$300@ (non-member)]

Please send this reply form to Mr. William FUNG by Fax at 2786 5728 OR by Email to HKIOA (admin@hkioa.org) on or before 13th March 2017 (Monday).



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Hong Kong Institute of Acoustics

PROXY

I, _____ (Membership No. _____), being a Voting Member of the Hong Kong Institute of Acoustics, hereby appoint _____ of _____ or failing him _____ of _____ as my Proxy for me and on behalf at the 2017 Annual General Meeting of the Institute to be held on the 22nd day of March 2017 and at any adjournment thereof.

Signed this _____ day of _____.

Signature: _____

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 Remarks:

The venue and time of the Annual General Meeting are as follows:-

Venue: Forum Room I, B/2, Regal Hong Kong Hotel

Time / Date: 7:00 pm, on Wednesday, 22nd March 2017.

A proxy need not be a Member of the Institute. However, only a Corporate Member who has paid every subscription and other sum (if any) which shall be due and payable to the Institute in respect of its membership shall be entitled to be present or to vote on any question at an AGM.

[Further information about the election of Committee Members could be found in Memorandum & Articles of Association at the Institute's website: <http://www.hkioa.org/file/pdf/MoA-HKIOALimited.pdf>]